

**Santa Clara University**  
**Office of the Provost**  
**June 17, 2025**

**Maximum Course Load for Quarterly/Semester Lecturers**  
(see Faculty Handbook 3.1.2.2)

*College/Schools on quarter system:*

A Quarterly Lecturer (QL) cannot teach more than two course equivalents in any one quarter, and they cannot teach a cumulative load at or above 0.5 FTE (typically more than four course equivalents) at the University during the academic year (Fall, Winter, Spring). They may teach up to two course equivalents in the summer. Those responsible for hiring QLs are asked to check a candidate's expected academic year load at the University during the hiring process.

*Schools on semester system:*

A Semester Lecturer (SL) cannot teach more than one course equivalent in any one semester, and they cannot teach a cumulative load at or above 0.5 FTE (typically more than two course equivalents) at the University during the academic year (Fall, Spring). They may teach up to one course equivalent in the summer. Those responsible for hiring SLs are asked to check a candidate's expected academic year load at the University during the hiring process.

*Posted February 2, 2023*