



REQUEST FOR PROVOST EXCEPTION

to use a prior version of the Discipline-specific Scholarship Standards

Your department's current discipline-specific scholarship standards govern tenure and promotion cases if approved by April 1 of the calendar year of your petition. They govern annual faculty evaluation and MPR if approved by September 1 of the academic year of these reviews. The current standards, listed by approval date, are available on the [Provost's website](#).

Use this form if you would like to seek approval from the Provost to use an immediately prior version of your department's standards.

NAME: _____
last name *first name*

DEPARTMENT: _____

PRESENT ACADEMIC RANK: _____

DISCIPLINE-SPECIFIC SCHOLARSHIP STANDARDS

Please indicate the approval date of the **current** discipline-specific scholarship standards for your department. _____

Please indicate the approval date of the **prior** discipline-specific scholarship standards that you prefer reviewers use to evaluate your materials. _____

Please provide the reasons you are requesting an exception (for example, a probationary faculty member might request an exception to use the standards shared at the time of their job interview/hire). Include specific changes in the current standards that you believe should not apply to your review.

Signature (may be digital or an image)

Date

Submit the completed form to facultyaffairs@scu.edu.