



LITURGY APPLICATION

MISSION SANTA CLARA

500 EL CAMINO REAL | SANTA CLARA, CA 95053 | PHONE: 408-554-4023 | FAX: 408-551-7166

THIS APPLICATION IS NOT A CONTRACT AND MUST BE SUBMITTED TO THE MISSION OFFICE FOR APPROVAL.

Please note the following before submitting your application:

1. You are responsible for finding your own priest, lectors, Eucharistic ministers, and musicians.
2. A grand piano and organ are available should you choose to use them.
3. The Mission Office will provide microphones for the priest, lectors, and musicians if needed.
4. The mass **MUST** begin and end promptly at the pre-designated times.
5. Priests from **OUTSIDE** the Diocese of San Jose **MUST** submit a Letter of Suitability from their Bishop or major superior before being granted permission to preside at Mission Santa Clara.

Organization/Department Name:	_____		
Organization's Address:	_____ _____		
Contact Person's Name:	_____	Contact Phone:	_____
Contact Person's Email:	_____		
SCU AFFILIATION:	<input type="checkbox"/> SCU Department	<input type="checkbox"/> None (External Non-affiliate)	

EVENT INFORMATION

Name of Event:	_____	Expected Attendance:	_____				
Date:	_____	Arrival Time:	_____	Start Time:	_____	End Time:	_____
Main Presider:	_____	# of Concelebrants, if any:	_____				
Lead Musician:	_____	Indicate if needed:	<input type="checkbox"/> Piano <input type="checkbox"/> Organ				
Additional Music Notes:	_____						
Total # of Eucharistic Ministers:	_____	# of Bowls:	_____	# of Chalices:	_____		

Please indicate any additional notes or comments that should be considered:
